

Appendix A

Abbreviations

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Revision history

Updated in March 2025.

Background

This instruction sheet describes the present status of abbreviations in genre/form term practice. For guidelines on punctuation and spacing of abbreviations, see [Appendix D Punctuation](#).

At this time, using the LCSH form subdivisions and LCGFT in the same record is permissible but not required.

1. Policy for established genre/form terms

Generally, do not include abbreviations when establishing new genre/form terms, except when specifically authorized in this instruction sheet.

2. Acronyms, initialisms, etc.

Establish genres and forms that are known primarily in an abbreviated form as such. Use the form of the abbreviation, acronym, etc., preferred in reference sources. Add a UF reference with the spelled-out form. For general guidelines on the use of punctuation within abbreviations, see [Appendix D Punctuation](#).

3. Coined plurals

Form the plurals of letters and acronyms by adding the lowercase letter s without an apostrophe, provided that the resulting construction is clear and unambiguous.

Example

FAQs

4. Ampersands

See section 6 of [Appendix C Diacritics and Special Characters](#).