

# Appendix A

## Abbreviations

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### Revision history

Updated in March 2025.

### Background

This instruction sheet describes the present status of abbreviations in genre/form term practice. For guidelines on punctuation and spacing of abbreviations, see [Appendix D Punctuation](#).

At this time, using the LCSH form subdivisions and LCGFT in the same record is permissible but not required.

#### 1. Policy for established genre/form terms

Generally, do not include abbreviations when establishing new genre/form terms, except when specifically authorized in this instruction sheet.

#### 2. Acronyms, initialisms, etc.

Establish genres and forms that are known primarily in an abbreviated form as such. Use the form of the abbreviation, acronym, etc., preferred in reference sources. Add a UF reference with the spelled-out form. For general guidelines on the use of punctuation within abbreviations, see [Appendix D Punctuation](#).

#### 3. Coined plurals

Form the plurals of letters and acronyms by adding the lowercase letter s without an apostrophe, provided that the resulting construction is clear and unambiguous.

#### Example

FAQs

## 4. Ampersands

See section 6 of [Appendix C Diacritics and Special Characters](#).