

CLASSIFICATION WEB PLUS ORDER FORM

This Form Must be Faxed with Your Order for Your Subscription to be Processed**CDS Fax:** (202) 707-1771**CDS Phone:** 1-855-266-1884 (U.S. only), or
+1-202-707-6100 (outside U.S.)**Date****CDS Private Courier Service Address:**

Library of Congress
 Office of Business Enterprises
 Cataloging Distribution Service
 Customer Services Section
 101 Independence Avenue, S.E.
 Washington, DC 20540-4910 USA

I. NEW OR RENEWING CUSTOMER:

I am a new *Class Web Plus* subscriber.
 I am renewing a *Class Web Plus* subscription

II. TERMS AND CONDITIONS:

Please see the Terms and Conditions at:

http://www.loc.gov/cds/classweb/CWorder_files/ClassWebTerms_704.pdf

By using the Site you indicate that you accept the Terms and Conditions and that you agree to abide by them.

III. ACCOUNT MANAGEMENT INFORMATION:

Note: Please complete the following information using preferred upper and lowercase lettering. Your data will be input in the Class Web Plus account system as it is presented in this form.

1. Preferred username for accessing the product
(6 or more characters in upper or lowercase letters)

2. Class Web Plus product primary contact name

3. Institution

4. Mailing Address

5. Country

6. Primary contact phone for Class Web Plus

7. Primary contact fax for Class Web Plus

8. Primary contact email

9. Additional contact email (Other individuals to have administrative access to *Class Web Plus*.)

10. CDS customer account number (if you have one)

11. Purchase order number (if you have one)

12. Subscription type

<input type="checkbox"/> One month trial account (1-4 users)	<input type="checkbox"/> 16-20 concurrent users
<input type="checkbox"/> Solo user	<input type="checkbox"/> 21-25 concurrent users
<input type="checkbox"/> 2-5 concurrent users	<input type="checkbox"/> 26+ concurrent users
<input type="checkbox"/> 6-10 concurrent users	<input type="checkbox"/> (Subscription
<input type="checkbox"/> 11-15 concurrent users	information on following page.)

IV. BILLING INFORMATION:

1. CDS customer account number (if you have one)

2. Billing address

Billing phone

Billing email

Billing fax

US government requires prepayment for all orders.

Annual Subscription Prices

Solo user: \$375 [no site restrictions]

Includes:

- Username and password access
- Single personal notes file
- Unlimited connection time

Concurrent users for a site*:

2 to 5 concurrent users \$600
6 to 10 concurrent users \$675
11 to 15 concurrent users \$800
16 to 20 concurrent users \$1,000
21 to 25 concurrent users \$1,400
26+ concurrent users \$1,900

Includes:

- Unlimited connection time for maximum number of concurrent users.
- One local notes file per account.
- Four types of access:
 - Account manager (has ability to edit notes and set account display preferences).
 - Site IP address - Set up a range of computers at your site that can access Class Web Plus without inputting username and password.
 - Read-only password
 - Editor's password (see Help file for information)
- A site is defined as a single contiguous geographical location. See license agreement for further information at URL:https://www.loc.gov/cds/classweb/CWorder_files/ClassWebTerms_704.pdf

3. Cost of *Class Web Subscription*

4. Payment Options:

Bill to my CDS customer account

Account no

Signature (if mailing or faxing)

You may pay using ACH (from a U.S. bank account), credit card, and Paypal.

To make payments please go to Pay.gov:

<https://www.pay.gov/public/form/start/1348067434>

You may also pay via EFT. To pay via EFT please see these instructions: <http://www.loc.gov/cds/eft.html>

Form updated: February 26, 2025