Librarian of the Year Award

Instructions

1. Fill out the nomination form and collect the required signatures. Complete the mission support statement and all three competency statements based on FEDLINK's *Competencies for Federal Librarians*. Include impact statements and/or quantifiable data such as statistics, cost savings, program changes, projects completed, etc.

2. Scan and attach any supporting materials (e.g., testimonials, managerial endorsements, newspaper articles, promotional materials) that relate to the nominee's accomplishments in Fiscal Year 2025. Visit the FEDLINK Awards webpage for exemplars and additional information.

3. Email the completed nomination form and supporting materials to fliccfno@loc.gov no later than 11:59 p.m., Monday, December 22, 2025. (The entire nomination packet email attachment cannot exceed 3MB.) If you do not receive confirmation of your submission within one week, email fliccfno@loc.gov.

■ Nominee (must be a federal employee)

Name: Title:

Agency:

Mailing address: City: State: Zip:

Phone: Email:

Additional comments or explanations (optional, 50 words or less):

■ Nominator (select your relationship to nominee: Self   Other)

Name: Title:

Agency:

Mailing address: City: State: Zip:

Phone: Email:

Nomination statement (required, 100 words or less): *I believe the nominee should be Federal Librarian of the Year for Fiscal Year 2025 because…*

Signature: Date:

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■ Management Approval – Immediate Supervisor

Name:

Title:

Organization:

Statement of approval (comment required, 200 words or less): *I approve this nomination for Librarian of the Year for Fiscal Year 2024.*

Signature: **Date:**

■ Management Approval – Second Level Supervisor

Name:

Title:

Organization:

Statement of approval (comment required, 200 words or less): *I approve this nomination for Librarian of the Year for Fiscal Year 2025.*

Signature: **Date:**

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■ **Mission Support Statement (500 words or less)**

Describe promotion and development of library and information services in support of the organization's mission in Fiscal Year 2025: Include brief statements of both agency and library missions, size and budget of library or information center, and size and identity of user population served.

Include impact statements and/or quantifiable data such as statistics, cost savings to the institution, program changes, projects completed, etc.

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■ **Professional Competency Statement #1**

Demonstration in Fiscal Year 2025 of exceptional professional competency in three of the foundational and/or functional competencies (see *Competencies for Federal Librarians*). Nominations should include impact statements and/or quantifiable data such as statistics, cost savings to the institution, program changes, projects completed, etc.

Clearly state the selected competency and address it in <u>500 words or less</u>.

Competency:

Librarian of the Year Award

■ **Professional Competency Statement #2**

Demonstration in Fiscal Year 2025 of exceptional professional competency in three of the foundational and/or functional competencies (see *Competencies for Federal Librarians*). Nominations should include impact statements and/or quantifiable data such as statistics, cost savings to the institution, program changes, projects completed, etc.

Clearly state the selected competency and address it in <u>500 words or less</u>.

Competency:

Librarian of the Year Award

■ **Professional Competency Statement #3**

Demonstration in Fiscal Year 2025 of exceptional professional competency in three of the foundational and/or functional competencies (see *Competencies for Federal Librarians*). Nominations should include impact statements and/or quantifiable data such as statistics, cost savings to the institution, program changes, projects completed, etc.

Clearly state the selected competency and address it in <u>500 words or less</u>.

Competency: