

**UNITED STATES GOVERNMENT
ORDER FORM
FS FORM 7600B**



FEDLINK required fields are highlighted.

Agreement Between Federal Program Agencies for Intragovernmental Reimbursable, Buy/Sell Activity.
In accordance with TFM Volume 1, Part 2, Chapter 4700, Appendix 8.

<https://www.fiscal.treasury.gov/g-invoice>

G-Invoicing Required Fields have an (*)

NEW OR MODIFIED ORDER		
*Order Number	Order Number: O#####-###-###-#####	
	Order Modification Number: 0	
Order Status	Open	
*General Terms & Conditions (GT&C) Number	A#####-###-###-#####	
*Order Create Date		
PARTNER INFORMATION		
*Assisted Acquisition Indicator	Yes <i>See notes at the end of this form.</i>	
*Period of Performance	Start Date: 10/01/2024	End Date: 09/30/2025
	Requesting Agency (Buyer)	Servicing Agency (Seller)
Agency Location Code (ALC)		03000001
*Agency Name		Library of Congress - OFFICE OF THE CHIEF FINANCIAL OFFICER
Group Name		FEDLINK
Cost Center		
Business Unit		
Department ID		
Order Tracking Number		O25-#####-AAAA-0000
Unique Entity ID		
Funding Office Code (Buyer Only)		
Funding Agency Code (Buyer Only)		
Comments		See FEDLINK Addendum
AUTHORITY INFORMATION		
*Statutory Authority Fund Type Code	Revolving Fund	(2 U.S.C. section 182c) FEDLINK

Statutory Authority Fund Type Title	FEDLINK	
Statutory Authority Fund Type Citation	2 U.S.C. section 182c	
	Requesting Agency (Buyer)	Servicing Agency (Seller)
Program Authority Title	<i>Response is optional.</i>	FEDLINK
Program Authority Citation	<i>Response is optional.</i>	2 U.S.C. section 182c

ADVANCE INFORMATION

(Required by Servicing Agency if there is an advance.)

Advance Revenue Recognition Methodology	Monthly	
Advance Revenue Recognition Description (required if "Other")		
Advance Payment Authority Title	FEDLINK Revolving Fund	
Advance Payment Authority Citation	2 U.S.C. section 182c	
Total Advance Amount	\$ THIS IS THE AMOUNT OF SERVICES WITHOUT FEES	

DELIVERY INFORMATION

(Requesting Agency completes this section.)

*FOB Point	Source/Origin SOURCE IS REQUIRED	
Constructive Receipt Days		
Acceptance Point		
Place of Acceptance		
Inspection Point		
Place of Inspection		

ORDER BILLING

(Servicing Agency completes this section.)

*Billing Frequency	Other	
Billing Frequency Explanation	Payment is due upon receipt of the signed annual order.	

ORDER BILLING

(Requesting Agency completes this section.)

Priority Order Indicator		
Capital Planning and Investment control (CPIC)	No	

LINE ITEM

L1		*Line Number	1
L1		Order Line Status	Active
L1		*Item Code	
L1		*Item Description	Total Service + Total Fee <i>See attached FEDLINK Fee Adendum.</i>
L1		*Line Costs Unit of Measure (UOM)	EA
L1		*Unit of Measure Description	Each
L1		Total Line Costs	\$
L1		Order Line Advance Amount	\$
L1		Product/Service Identifier	
L1		*Capitalized Asset Indicator	False
L1		Item UID Required Indicator	
L1		*Type of Service Requirements	Severable

SCHEDULE SUMMARY

L1	S1	*Schedule Number	1
L1	S1	Advance Pay Indicator	Yes These are the service dollars for FEDLINK purchases.
L1	S1	*Cancel Status (schedule)	Active
L1	S1	*Schedule Unit Cost/Price	\$1.00 Always set this as \$1.00
L1	S1	*Order Schedule Quantity	342,041.39 Number of service dollars
L1	S1	Order Schedule Amount	\$342,041.39 Product of Cost X Quantity

SCHEDULE FUNDING INFORMATION

		Requesting Agency (Buyer)							Servicing Agency (Seller)										
L1	S1	*Agency TAS	SP	ATA	AID	BPOA	EPOA	A	MAIN	SUB	SP	ATA	AID	BPOA	EPOA	A	MAIN	SUB	
L1	S1	*Agency TAS											003			X	4543	000	
L1	S1	*Agency Business Event Type Code	DISGF							COLL									
L1	S1	Object Class Code	26.0																
L1	S1	Additional Accounting Classification																	
L1	S1	*Description of Products and/or Services including Bona Fide Need for this order (Buyer Only)	Total Service + Total Fee																

SLOA INFORMATION

*To capture Agency Internal Accounting

			Requesting Agency (Buyer)	Servicing Agency (Seller)
L1	S1	Accounting Classification Reference Number		
L1	S1	Reimbursable Flag	Reimbursable	Reimbursable
L1	S1	Federal Award Identifier Number (FAIN)		
L1	S1	Unique Record Identifier (URI)		
L1	S1	Activity Address		
L1	S1	Budget Line Item		
L1	S1	Budget Fiscal Year		
L1	S1	Security Cooperation (FMS)		
L1	S1	Security Cooperation Implementing Agency Code		
L1	S1	Security Cooperation Case Line Item Identifier		
L1	S1	Sub-Allocation		
L1	S1	Agency Accounting Identifier		
L1	S1	Funding Center Identifier		
L1	S1	Cost Center Identifier		
L1	S1	Project Identifier		
L1	S1	Activity Identifier		
L1	S1	Disbursing Identifier		
L1	S1	Cost Element Code		
L1	S1	Work Order Number		
L1	S1	Functional Area		
L1	S1	Agency Security Cooperation Case Designator		
L1	S1	Parent Award Identifier (PAID)		
L1	S1	Procurement Instrument Identifier (PIID)		

SCHEDULE SHIPPING INFORMATION

(Requesting Agency completes this section.)

L1	S1	Ship To Address Identifier	
L1	S1	Ship To Agency Title	
L1	S1	Address 1	
L1	S1	Address 2	
L1	S1	Address 3	
L1	S1	Ship To City	
L1	S1	Ship To Postal Code	
L1	S1	Ship To State	
L1	S1	Ship To Country	
L1	S1	Ship To Location Description	
L1	S1	Delivery/Shipping Information for Product Special Shipping Information	
L1	S1	Delivery/Shipping POC Name	
L1	S1	Delivery/Shipping Information for Product POC Title	
L1	S1	Delivery/Shipping Information for Product POC E-mail Address	
L1	S1	Delivery/Shipping Information for Product POC Telephone Number	
		Requesting Agency (Buyer)	Servicing Agency (Seller)
L1	S1	Agency Additional Information	Total service \$342,041.39
SCHEDULE SUMMARY			
L1	S2	*Schedule Number	2
L1	S2	Advance Pay Indicator	No
L1	S2	*Cancel Status (schedule)	Active
L1	S2	*Schedule Unit Cost/Price	\$1.00 Always use \$1.00
L1	S2	*Order Schedule Quantity	Total Fees
L1	S2	Order Schedule Amount	\$ Cost X Quantity = Total Fees
SCHEDULE FUNDING INFORMATION			
		Requesting Agency (Buyer)	Servicing Agency (Seller)

L1	S2	*Agency TAS	SP	ATA	AID	BPOA	EPOA	A	MAIN	SUB	SP	ATA	AID	BPOA	EPOA	A	MAIN	SUB
													003			X	4543	000
L1	S2	*Agency Business Event Type Code	DISGF								COLL							
L1	S2	Object Class Code	26.0															
L1	S2	Additional Accounting Classification	F															
L1	S2	*Description of Products and/or Services including Bona Fide Need for this order (Buyer Only)	Total Service + Total Fee															

SLOA INFORMATION

*To capture Agency Internal Accounting

			Requesting Agency (Buyer)	Servicing Agency (Seller)
L1	S2	Accounting Classification Reference Number		
L1	S2	Reimbursable Flag		
L1	S2	Federal Award Identifier Number (FAIN)		
L1	S2	Unique Record Identifier (URI)		
L1	S2	Activity Address		
L1	S2	Budget Line Item		
L1	S2	Budget Fiscal Year		
L1	S2	Security Cooperation (FMS)		
L1	S2	Security Cooperation Implementing Agency Code		
L1	S2	Security Cooperation Case Line Item Identifier		
L1	S2	Sub-Allocation		
L1	S2	Agency Accounting Identifier		
L1	S2	Funding Center Identifier		
L1	S2	Cost Center Identifier		
L1	S2	Project Identifier		
L1	S2	Activity Identifier		
L1	S2	Disbursing Identifier		
L1	S2	Cost Element Code		

L1	S2	Work Order Number		
L1	S2	Functional Area		
L1	S2	Agency Security Cooperation Case Designator		
L1	S2	Parent Award Identifier (PAID)		
L1	S2	Procurement Instrument Identifier (PIID)		

SCHEDULE SHIPPING INFORMATION

(Requesting Agency completes this section.)

L1	S2	Ship To Address Identifier		
L1	S2	Ship To Agency Title		
L1	S2	Address 1		
L1	S2	Address 2		
L1	S2	Address 3		
L1	S2	Ship To City		
L1	S2	Ship To Postal Code		
L1	S2	Ship To State		
L1	S2	Ship To Country		
L1	S2	Ship To Location Description		
L1	S2	Delivery/Shipping Information for Product Special Shipping Information		
L1	S2	Delivery/Shipping POC Name		
L1	S2	Delivery/Shipping Information for Product POC Title		
L1	S2	Delivery/Shipping Information for Product POC E-mail Address		
L1	S2	Delivery/Shipping Information for Product POC Telephone Number		

Requesting Agency (Buyer)

Servicing Agency (Seller)

L1	S2	Agency Additional Information		
----	----	-------------------------------	--	--

CLOSE ORDER

38.	Closing Date		
-----	--------------	--	--

	Closing Comments	
--	------------------	--

REJECT ORDER

	Reject Date	
	Reject Comments	

AGENCY POINTS OF CONTACTS (POC)

		Requesting Agency (Buyer)	Servicing Agency (Seller)
	*Agency POC Name		
	*Agency POC E-mail		
	*Agency POC Phone No		202-707-4900
	Agency POC Fax No		

AGREEMENT APPROVALS

Funding Official

The Funds Approving Officials, as identified by the Requesting Agency and Servicing Agency, certify that the funds are accurately cited and can be properly accounted for per the purposes set forth in the Order. The Requesting Agency Funding Official signs to obligate funds. The Servicing Agency Funding Official signs to start the work, and to bill, collect, and properly account for funds from the Requesting Agency, in accordance with the agreement.

Requesting Agency (Buyer)		Servicing Agency (Seller)	
	*Funding Official Name		
	*Signature	Electronic Approval On File	Electronic Approval On File
	Funding Official Title		Fiscal Analyst
	*Funding Official E-mail		
	*Funding Official Phone Number		202-707-4900
	Funding Official Fax No		
	Funding Official Date Signed		

Program Official

The Program Officials, as identified by the Requesting Agency and Servicing Agency, must ensure that the scope of work is properly defined and can be fulfilled for this order. The Program Official may or may not be the Contracting Officer depending on each agency's IAA business process.

Requesting Agency (Buyer)		Servicing Agency (Seller)	
	*Program Official Name		MELISSA BLASCHKE
	*Signature	Electronic Approval On File	Electronic Approval On File
	Program Official Title		FEDLINK Executive Director
	*Program Official E-mail		mebl@loc.gov
	*Program Official Phone	No	202-707-4900
	Program Official Fax No		

	Program Official Date Signed		
--	------------------------------	--	--

AGENCY PREPARER INFORMATION			
		Requesting Agency (Buyer)	Servicing Agency
	*Name		
	*Phone No		(Seller) 202-707-4900
	*E-mail Address		

ATTACHMENTS			
Name	File Alias	Uploaded By	Date/Time
ORDER - -	Draft of the G-Order shared before final preparation. NOTE: FEDLINK recommends sharing a PDF draft before using the G-Invoicing sharing functions.		
GTC A	GT&C-7600A		
FEDLINK GTC Addendum.pdf	FEDLINK GT&C Addendum		
Registration.pdf	FEDLINK Registration Form		

BLOCK 5 - Period of Performance: FEDLINK normally sets the beginning of a Fiscal Year as the start of each annual order, however, if the agency prefers, the start date can be "Date signed." The ending date will not extend beyond the end of the fifth fiscal year in which the agreement starts. All agreements end on September 30 so that FEDLINK can manage agreement closeouts efficiently. The Period of Performance for the Vendor orders is normally one year starting with the date of award and may cross fiscal years. The requirement, except in limited circumstances for serials, is that funds are obligated by FEDLINK before the end of the Fiscal Year. Please clarify the PoP of the Vendor order with the FEDLINK COR assisting with the specific service.

FEDLINK Fee Addendum

FEDLINK's Standard Transfer Pay fee is 6.75% of each order.

Fiscal Year 2026 Discount

From October 1, 2025 – September 30, 2026

FEDLINK will apply the following discounted fees to each Interagency Agreement (IAA) 7600B/Order, as indicated below:

- **6.30%** for each IAA order with service dollars totaling less than \$500,000.
- **4.20%** for an IAA order with service dollars totaling from \$500,000 to \$1,000,000.
- **4.00%** for an IAA order with service dollars above \$1,000,000.